

**MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BREMEN, INDIANA
May 13, 2024**

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, May 13, 2024, at the Bremen Town Hall pursuant to notice previously published. Council Members William Daily, Bryan Miller, and Alex Mikel were present. Also present were Keith Fraine, Director of Operations; Janet Anglemyer, Clerk-Treasurer; Ben Wright, Superintendent of the Electric Department; Henry Aguayo, Superintendent of the Water Department; Chief Brad Kile, Police Department; Brian Main, Superintendent of the Park Department; Chief Matt Neher, Fire Department; Austin Langdon, Superintendent of the Street Department; Matt Cunningham, Superintendent of the Wastewater Department; Nate Lockwood, Cemetery Sexton; Ken Jones, Town Engineer, and Anthony Wagner, Town Attorney.

PLEDGE OF ALLEGIANCE: The Council recited the Pledge of Allegiance.

MINUTES: Mr. Miller made a motion to approve the minutes of the April 22, 2024, meeting, which was seconded by Mr. Mikel and carried by a vote of 3 ayes, 0 nays.

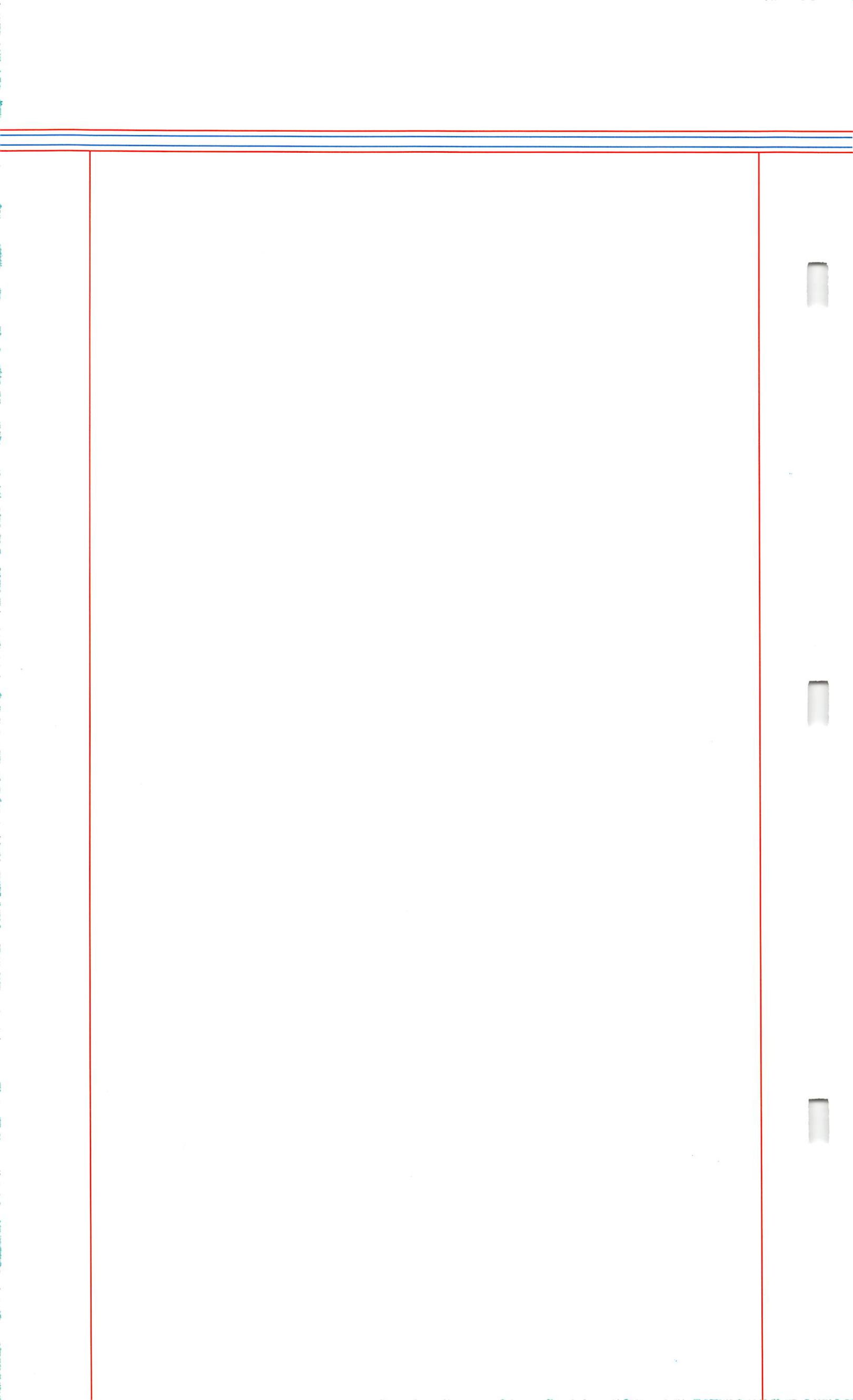
CLERK-TREASURER: Ms. Anglemyer submitted the docket of claims with the payroll allowance docket; Mr. Mikel made a motion to approve the docket as submitted, which was seconded by Mr. Miller and carried by a vote of 3 ayes, 0 nays. Ms. Anglemyer then presented Ordinance 5-2024, regarding the transfer of funds from police pension funds that were no longer necessary and asked the Council to approve the Ordinance on all three readings. Mr. Mikel made a motion to declare an emergency and approve Ordinance 5-2024 on all three readings, which was seconded by Mr. Miller and carried by a vote of 3 ayes, 0 nays. Ms. Anglemyer presented pay application number 6 for the Jackson Street project and explained that it was payable to Brown and Brown in the amount of \$6,485.73. Mr. Mikel asked if it would be the last pay application and Ms. Anglemyer replied that there were still more to come. Mr. Miller made a motion to approve pay application number 6 for the Jackson Street project, which was seconded by Mr. Mikel and carried by a vote of 3 ayes, 0 nays. Ms. Anglemyer then presented pay application number 3 for the aquatic center project and explained that it was payable to Brown and brown in the amount of \$460,237.45. Mr. Miller made a motion to approve pay application number 3 for the aquatic center project, which was seconded by Mr. Mikel and carried by a vote of 3 ayes, 0 nays. Ms. Anglemyer asked the Council to start planning for the upcoming budgeting sessions. The Council discussed potential dates but did not set a date due to Mr. Leman's absence.

TOWN ATTORNEY: Mr. Wagner described a current problem with trash billing at apartment complexes and explained the actions that seemed to be necessary to resolve the issue. Mr. Fraine and Ms. Anglemyer provided additional information on the resolution. Mr. Wagner also provided an update regarding the READI grant application project.

OLD BUSINESS: No old business was brought before the Council.

PUBLIC COMMENT: Wendi Brandt appeared before the Council and told the Members that she was the manager of the Bremen Village Apartments. She offered additional information from her residents regarding the trash billing issue.

Annette Haining appeared before the Council and explained that she was the Tobacco Education Coordinator for the Marshall County Health Department. She told the Council of the department's smoke-free park initiative and that she had been to other



communities in the County to promote ordinances prohibiting smoking in public parks and other public areas. Ms. Haining also told the Council that she had a grant that could be used to pay for signs. Mr. Daily asked for an additional set of her exhibits to provide to Mr. Leman. Mr. Wagner told the Council that the Park Board would ultimately need to make the decision on any prohibition. The Council expressed its unanimous agreement in favor of the prohibition, and Mr. Main thanked the Council for their consideration.

Rod Bemish appeared before the Council and expressed support for an amended UTV ordinance allowing their use in the Town limits. Mr. Wagner suggested that the previously proposed work session take place sometime in June.

DIRECTOR OF OPERATIONS: Mr. Fraine thanked the members of the public present at the meeting for bringing the trash billing issue to his attention. Mr. Fraine presented Resolution 2024-6, regarding a tax abatement for Indiana Carton. Mr. Fraine explained that Indiana Carton was purchasing a new in-line gluer at a cost of \$1.75 million dollars, which would create six to eight new jobs. Mr. Miller made a motion to approve Resolution 2024-6, which was seconded by Mr. Mikel and carried by a vote of 3 ayes, 0 nays. Mr. Fraine also presented an assortment of CF-1s for execution. Mr. Fraine then asked the Council when to begin enforcing the new golf cart registration policy. Chief Kile told the Council about the volume of registrations the Police Department had completed to date. The Council agreed that any grace period should end by June 1, 2024. Mr. Fraine thanked the Water, Wastewater and Police Departments for their assistance with fixing a ruptured water main on 331 to restore water service to the Community Hospital of Bremen, Inc. He told the Council that the employees had done an excellent job in a difficult situation. Mr. Fraine also gave the Council a report on the spring clean up days, but noted that the full information about the amount of trash removed and the cost would not be available for several weeks. Mr. Fraine thanked the Town Employees for their assistance with that event as well.

DEPARTMENT HEAD REPORTS:

Mr. Wright had no new information to report on behalf of the Electric Department.

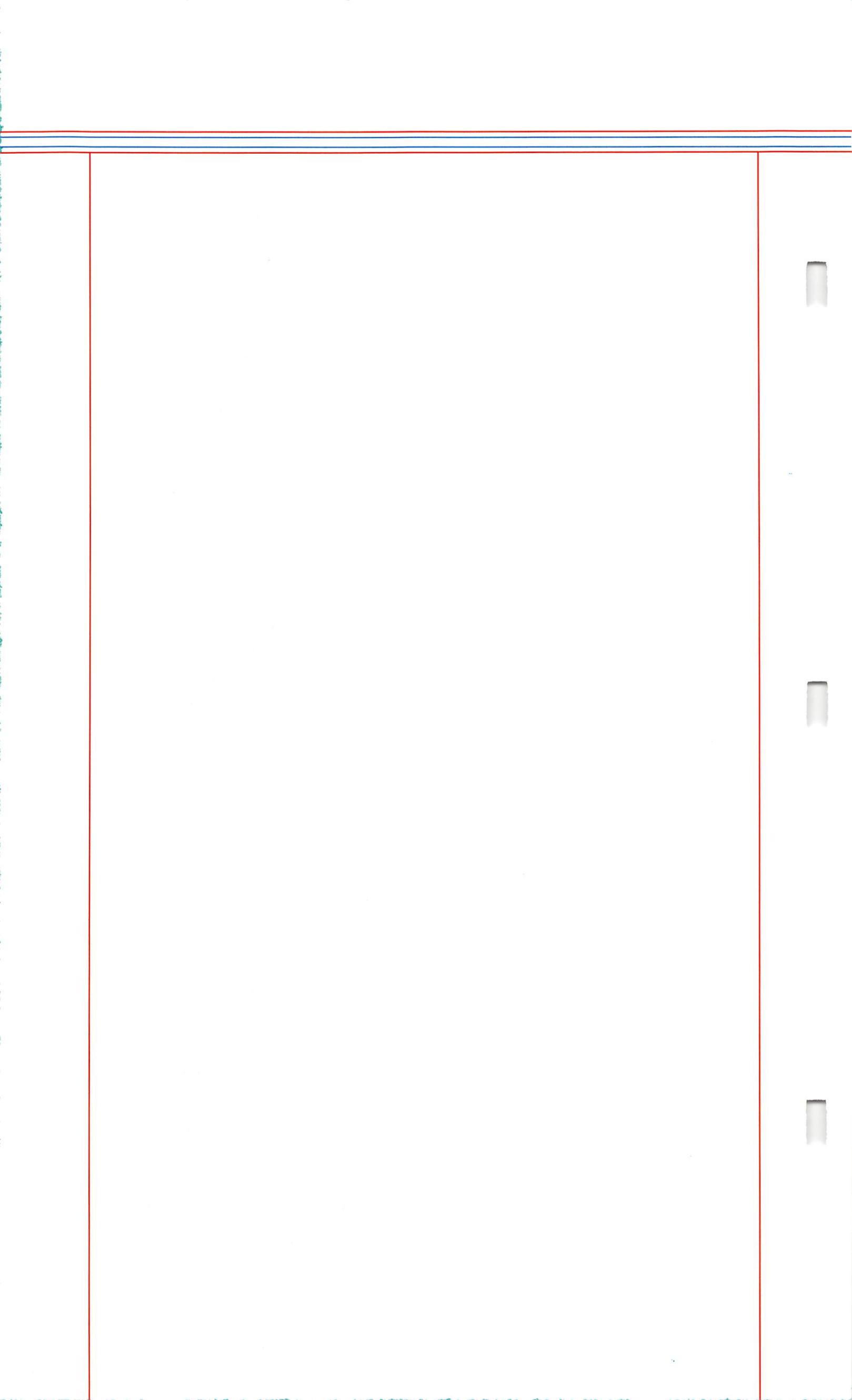
Mr. Aguayo thanked the employees of his department and the other departments for their assistance with the broken main earlier that week and thanked the water departments from Nappanee and Mishawaka for their assistance with supplies. Mr. Aguayo requested that the Council authorize the purchase of replacement parts to repair some of the department's older pumps, and presented several quotes, with the lowest being for \$30,860.00. The Council discussed that the parts had been included in the department's budget and told Mr. Aguayo to proceed.

Chief Kile had no new information to report on behalf of the Police Department.

Mr. Langdon asked the Council for permission to hire part-time summer help. Mr. Daily asked when the last time his department had hired a summer position, and Mr. Langdon noted that it had been 4-5 years since the last time, but it had been requested and denied since then. He explained that the additional help would assist the department with some of its smaller jobs. Mr. Daily asked for the request to be revisited at the next meeting when Mr. Leman could be present, and Mr. Mikel asked Mr. Langdon to prepare a project list to support the request.

Mr. Main thanked the Council for their support regarding the park smoking rule and discussed a possible exception for the Firemen's Festival. He also told the Council that his department's summer help would begin shortly. Mr. Daily noted that he had talked to several residents that were pleased to see the progress on both the pickleball and pool projects.

Mr. Cunningham submitted his report on behalf of the Wastewater Department.



Mr. Lockwood submitted his report on behalf of the Cemetery Department.
Chief Neher submitted his report on behalf of the Fire Department.

Mr. Mikel made a motion to approve the Department Head Reports, which was seconded by Mr. Miller and carried by a vote of 3 ayes, 0 nays.

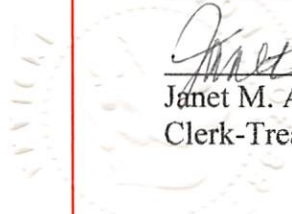
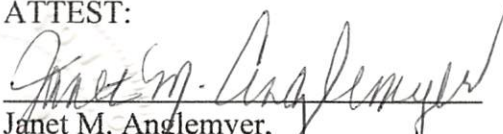
TOWN ENGINEER: Mr. Jones submitted his report and told the Council that JPR already had more interested bidders for the wastewater treatment plant project, which was still scheduled for the June 10 bid opening.

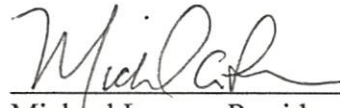
COUNCIL COMMENTS: Mr. Mikel asked which position performed the HR for the Town, and Mr. Wagner explained that the Clerk-Treasurer held those functions for its office, while the Director of Operations performed those functions for the other Town Employees. The Council also discussed whether the trash ordinance would be amended in light of the issues raised; Mr. Wagner told them that he would prepare an amended ordinance for the next meeting.

Mr. Daily thanked all the Town Employees for their assistance with various projects and problems over the last several weeks.

ADJOURNMENT: Mr. Mikel made a motion to adjourn the meeting, which was seconded by Mr. Miller and carried by a vote of 3 ayes, 0 nays.

ATTEST:



Janet M. Anglemyer,
Clerk-Treasurer, Town of Bremen



Michael Leman, President

