

**MINUTES OF MEETING OF TOWN COUNCIL  
TOWN OF BREMEN, INDIANA  
September 25, 2023**

The Town Council of the Town of Bremen, Indiana, met in regular session at 3:30 p.m. on Monday, September 25, 2023, at the Bremen Town Hall pursuant to notice previously published. The Council recited the Pledge of Allegiance. Council members William Daily, Michael Leman, and James Leeper were present. Also present were Keith Fraine, Director of Operations; Ben Wright, Superintendent of the Electric Department; Henry Aguayo, Superintendent of the Water Department; Chief Brad Kile, Police Department; Matt Cunningham, Superintendent of the Wastewater Department; Brian Main, Superintendent of the Park Department; Nate Lockwood, Cemetery Sexton; Ken Jones, Town Engineer; Janet Anglemyer, Clerk-Treasurer; and Anthony Wagner, Town Attorney.

**MINUTES:** Mr. Leman made a motion to approve the minutes of the September 11, 2023 meeting, which was seconded by Mr. Leeper and carried by a vote of 3 ayes, 0 nays.

**CLERK-TREASURER:** Ms. Anglemyer submitted the docket of claims without amendment; Mr. Leman made a motion to approve the docket, which was seconded by Mr. Leeper and carried by a vote of 3 ayes, 0 nays. Ms. Anglemyer then presented Ordinance 10-2023, the 2024 Budget Ordinance, for third reading. Mr. Leeper made a motion to approve Ordinance 10-2023 on third reading, which was seconded by Mr. Leman and carried by a vote of 3 ayes, 0 nays. Ms. Anglemyer then told the Council that she had received the first draft of the Town Code revisions from American Legal Publishing and would be consulting with Mr. Wagner.

**TOWN ATTORNEY:** Mr. Wagner presented Resolution 2023-15, and honor resolution for Erin Coffel. Mr. Wagner asked Mike Huppert, who was in attendance, to explain the purpose of the resolution. Mr. Huppert asked those present and the media to not discuss the resolution as a surprise for Miss Coffel when her softball team traveled to the area next week. Mr. Leman made a motion to approve Resolution 2023-15, which was seconded by Mr. Leeper and carried by a vote of 3 ayes, 0 nays. Mr. Wagner then asked the Council to approve Resolution 2023-14 and explained that it was approving the final ARPA plan appropriations. The Council discussed the appropriations. Mr. Leeper made a motion to approve Resolution 2023-14, which was seconded by Mr. Leman and carried by a vote of 3 ayes, 0 nays. Mr. Wagner asked the golf cart sub-committee to set a new meeting prior to the next Town Council meeting.

**OLD BUSINESS:** No older matters were raised for discussion.

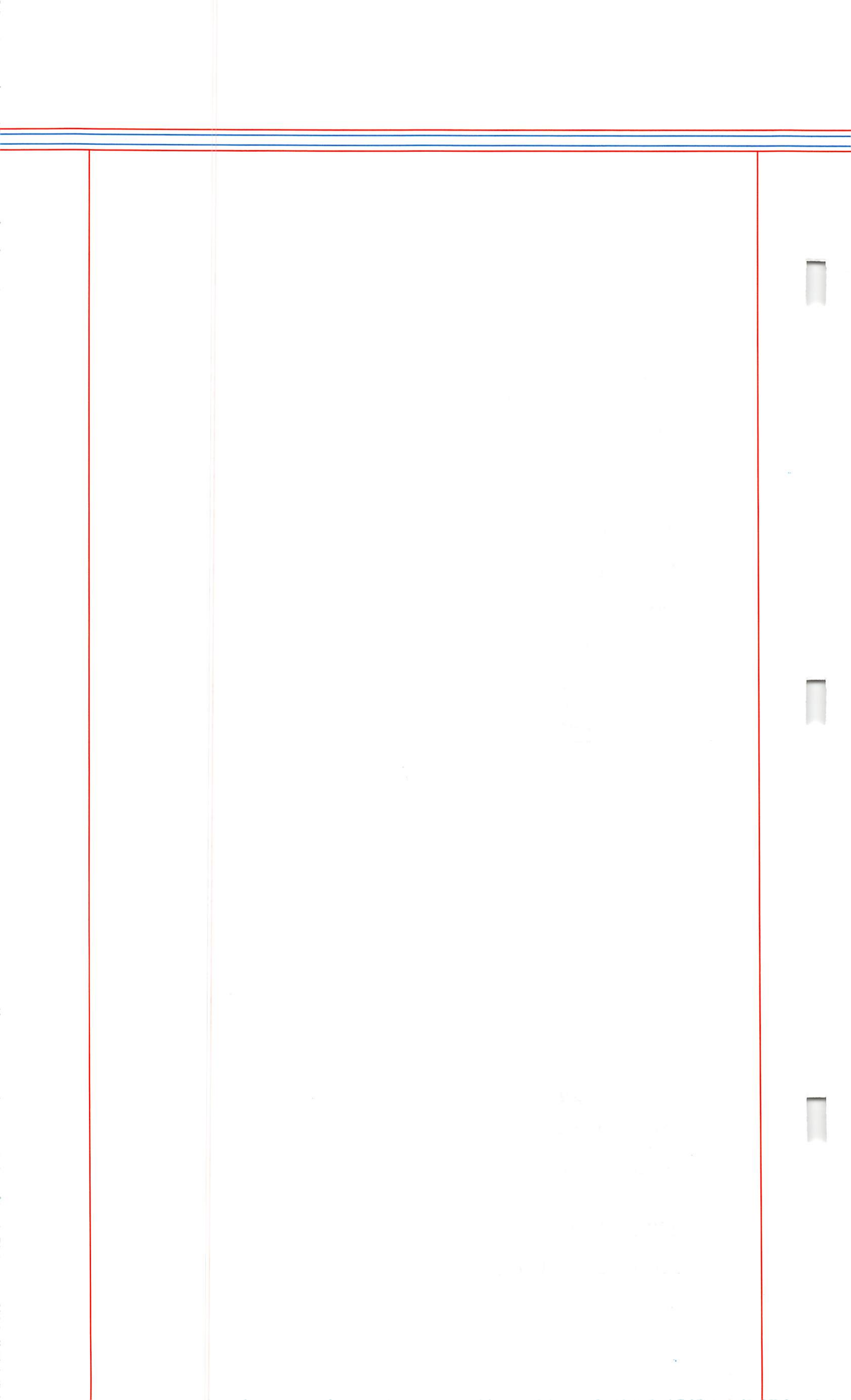
**PUBLIC COMMENTS:** No public comments were offered.

**PRIDE IN BREMEN AWARD:** Mr. Daily read Resolution 2023-13, honoring Evan Chambers for his improvements to his property at 213 North Montgomery Street in Bremen. Mr. Leman made a motion to approve Resolution 2023-13, which was seconded by Mr. Leeper and carried by a vote of 3 ayes, 0 nays.

**DIRECTOR OF OPERATIONS:** Mr. Fraine submitted his report.

**DEPARTMENT HEAD REPORTS:**

Mr. Wright submitted his report on behalf of the Electric Department.





Mr. Aguayo submitted his report on behalf of the Water Department and told the Council that his department would begin flushing hydrants in approximately one (1) week.

Chief Kile told the Council that Officer Martin had completed his pre-basic training.

Mr. Daily asked if there was any update on the standpipe repairs and Mr. Jones replied that the report was still in the works at his office.

Mr. Cunningham submitted his report on behalf of the Wastewater Department.

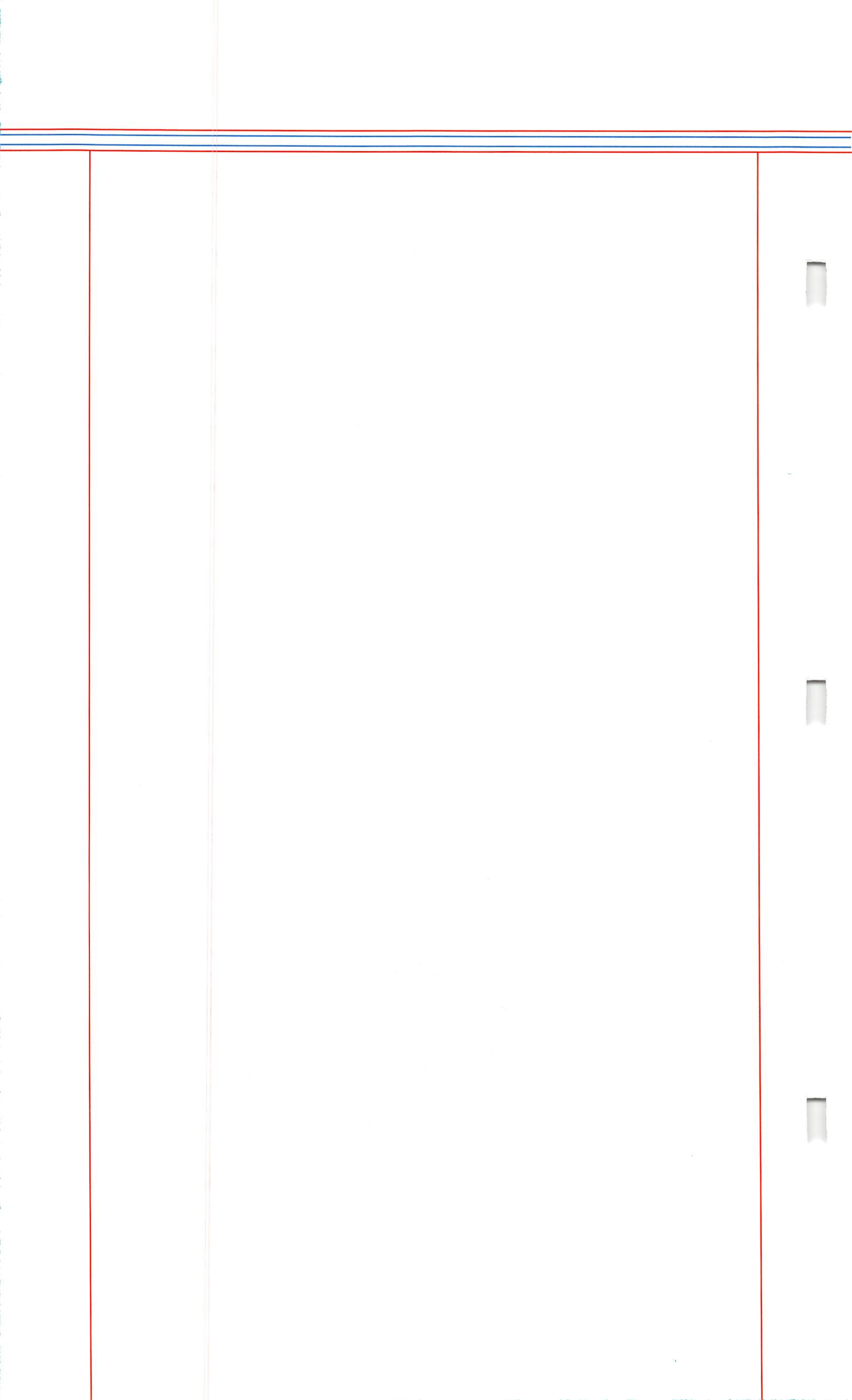
Mr. Main told the Council that the aquatic center bids had been extended to October 10, 2023, and may require a special meeting to award the bids in time to stay on schedule. He also told the Council that the Park Board had made recommendations regarding the golf cart ordinance.

Mr. Lockwood told the Council that the Cemetery Board had met and submitted his report on behalf of the of the Cemetery Department.

Mr. Leman made a motion to approve the Department Head Reports, which was seconded by Mr. Leeper and carried by a vote of 3 ayes, 0 nays.

**TOWN ENGINEER:** Mr. Jones submitted his report and told the Council that he had a positive meeting with the Water Street owners affected by the interceptor project. He discussed the easements required for the interceptor project and estimated the project would go to bid in November. He also told the Council that the permitting process for the new wastewater treatment plant was ongoing and asked to set up a meeting to discuss options to modify the sidewalk near the Clerk's office.

Mr. Jones introduced Andrew Cunningham to present a change order for the north Center Street project. Mr. Cunningham interjected and asked whether the suggestion to replace the asbestos pipe water main on Dewey Street near the wastewater treatment plant had been approved, and Mr. Jones replied that it was now included in the wastewater treatment plant project. Mr. Cunningham presented change order number two for the project, along with supporting documentation and a memorandum. He explained that change order number two consisted of additional work that was not anticipated at the time the project was bid, including the removal and replacement of two additional catch basins, an additional inlet and adjustments around unknown sewer laterals and a water main. Mr. Cunningham stated that the change order amounted to a \$42,000.00 increase. Ms. Anglemyer asked if there were any changes from the previous meeting, and Mr. Cunningham replied that it was still the same request. Mr. Cunningham also noted that he did not have the final application yet. Mr. Cunningham also explained some of the issues that led to delays in the project, which was originally intended to have been completed by June 30. He noted that the project start was delayed until after the Memorial Day parade at the initial pre-construction meeting and concluded that with the other reasonable delays factored in that the revised completion date should be September 1, 2023. Mr. Leman asked when the actual completion date was scheduled and Mark Haskins appeared before the Council on behalf of Haskins Underground to confirm that his work would be done this week and that the asphaltting would take place in the near future. Mr. Haskins went on to explain that he had lost a substantial part of his staff since the project bidding and had been short-staffed most of the year. The Council discussed the project overrun and Mr. Leman indicated that he was satisfied with Mr. Haskins explanation. Mr. Cunningham noted that Haskins had actually lowered the cost of the project by proposing a change in material that saved approximately \$120,000.00. Mr. Leeper stated that he agreed that the Town should not impose a penalty. Mr. Leman made a motion to approve change order number two, which was seconded by Mr. Leeper and carried by a vote of 3 ayes, 0 nays. Mr. Jones noted that JPR would submit a change order with the timing alterations at a later date.

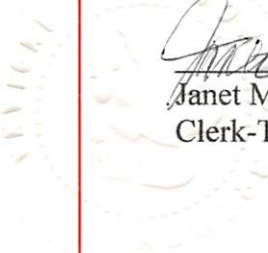
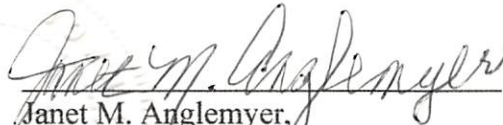


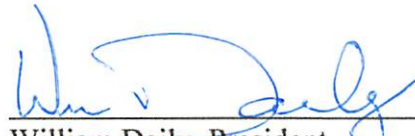
**COUNCIL COMMENTS:** Mr. Leeper asked if the next meeting would take place on October 10, 2023 due to Columbus Day, which Ms. Anglemyer confirmed. The Council Members also discussed resuming the 4:30 meetings, beginning at the October 10, 2023 meeting.

Mr. Daily asked Mr. Aguayo if all the safety concerns regarding the Town uniforms had been resolved, which Mr. Aguayo confirmed.

**ADJOURNMENT:** Mr. Leman made a motion to adjourn the meeting, which was seconded by Mr. Leeper and carried by a vote of 3 ayes, 0 nays.

ATTEST:

  
  
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Janet M. Anglemyer,  
Clerk-Treasurer, Town of Bremen

  
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William Daily, President

