

**MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BREMEN, INDIANA
April 10, 2023**

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, April 10, 2023, at the Bremen Town Hall pursuant to notice previously published. Council members William Daily, Rick Graverson and James Leeper were present. Also present were Trend Weldy, Director of Operations; Ben Wright, Superintendent of the Electric Department; Chief Brad Kile, Police Department; Austin Langdon, Superintendent of the Street Department; Chief Matt Neher, Fire Department; Brian Main, Superintendent of the Park Department; Keith Fraine, Cemetery Sexton; Ken Jones, Town Engineer; Janet Anglemyer, Clerk-Treasurer; and Anthony Wagner, Town Attorney.

MINUTES: Mr. Leman made a motion to approve the minutes of the March 27, 2023 meeting, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

BID OPENING – JACKSON STREET GATHERING PROJECT: Mr. Wagner opened and read the following bids for the project:

	R. Yoder		
	<u>Construction</u>	<u>Brown</u>	<u>R. Henry</u>
Base Bid:	\$1,377,926.00	\$1,279,100.00	\$1,344,662.31
Alt. 1:	\$ 12,750.00	\$ 2,600.00	\$ 11,707.71
Alt. 2:	\$ 9,500.00	\$ 15,700.00	\$ 14,389.67
Alt. 3:	\$ 65,500.00	\$ 62,600.00	\$ 66,586.58
Alt. 4:	\$ 62,100.00	\$ 58,900.00	\$ 43,679.41
Alt. 5:	(\$ 43,000.00)	(\$ 40,600.00)	(\$ 42,197.30)

Mr. Leeper made a motion to take the bids under advisement, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays. Michael Reese told the Council Members that the Troyer Group would have the bids reviewed by the next meeting.

CLERK-TREASURER: Ms. Anglemyer submitted the docket of claims without amendment; Mr. Leman made a motion to approve the docket as submitted, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays. Ms. Anglemyer also presented the payroll allowance for review. Ms. Anglemyer asked the Council to consider the American Legal Publishing contract and explained that all of the outstanding questions had been resolved. Mr. Leman made a motion to approve the contract, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays.

TOWN ATTORNEY: Mr. Wagner presented Ordinance 5-2023, regarding the modification of zoning for certain parcels of real estate as petitioned by Christopher Hundt. Mr. Wagner explained the nature of the request and explained the Plan Commission's recommendation to the Council. Mr. Graverson made a motion to approve Ordinance 5-2023 on first reading, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays. Mr. Wagner asked for any additional input on the golf cart ordinance and Mr. Daily told the Council that the sub-committee would be submitting proposed revisions to Mr. Wagner shortly. Mr. Wagner presented Resolution 2023-6, for the appointment of Ben Wright to the IMPA Board of Commissioners. Mr. Leman made a motion to approve Resolution 2023-6, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays. Mr. Wagner suggested that the Council set an executive session to consider the applications for Director of Operations. The Council set the first executive session to take place on Monday, April 17, 2023 at 2:00 p.m.

**MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BIRKENHEAD
April 16, 2023**

The Town Council met in regular session on Monday, April 16, 2023, at the Town Hall, 1111 1st Street, North, Birkenhead, Michigan. Council members present were: Mayor John P. DeLuca, Council members William J. D'Amico, III, John A. DeLuca, III, and John J. DeLuca, III. Also present were Town Manager Robert J. DeLuca, Director of Public Works, John J. DeLuca, III, Director of Police, John J. DeLuca, III, Director of Fire, John J. DeLuca, III, Director of Public Safety, John J. DeLuca, III, Director of Parks and Recreation, John J. DeLuca, III, Director of Planning and Economic Development, John J. DeLuca, III, Director of Information Technology, John J. DeLuca, III, Director of Finance, John J. DeLuca, III, Director of Human Resources, John J. DeLuca, III, and Director of Administration, John J. DeLuca, III.

PRESENT: Mayor John P. DeLuca presiding in absence of Mayor William J. D'Amico, III. Council members present were: William J. D'Amico, III, John A. DeLuca, III, and John J. DeLuca, III.

ADJOURNMENT - 7:00 PM
The meeting adjourned at 7:00 PM.

Account	Balance	Debit	Credit	Balance
2023-01-01	\$1,100,000	\$1,100,000		\$0
2023-02-01	\$1,100,000	\$1,100,000		\$0
2023-03-01	\$1,100,000	\$1,100,000		\$0
2023-04-01	\$1,100,000	\$1,100,000		\$0
2023-05-01	\$1,100,000	\$1,100,000		\$0
2023-06-01	\$1,100,000	\$1,100,000		\$0
2023-07-01	\$1,100,000	\$1,100,000		\$0
2023-08-01	\$1,100,000	\$1,100,000		\$0
2023-09-01	\$1,100,000	\$1,100,000		\$0
2023-10-01	\$1,100,000	\$1,100,000		\$0
2023-11-01	\$1,100,000	\$1,100,000		\$0
2023-12-31	\$1,100,000	\$1,100,000		\$0

The Town Council has approved the minutes of the meeting held on Monday, April 16, 2023, at the Town Hall, 1111 1st Street, North, Birkenhead, Michigan. The meeting adjourned at 7:00 PM.

CLERK'S REPORT: The Town Clerk, John J. DeLuca, III, reported that the Town Clerk's Office has received a copy of the minutes of the meeting held on Monday, April 16, 2023, at the Town Hall, 1111 1st Street, North, Birkenhead, Michigan. The meeting adjourned at 7:00 PM.

TOWN ATTORNEY: The Town Attorney, John J. DeLuca, III, reported that the Town Attorney's Office has reviewed the minutes of the meeting held on Monday, April 16, 2023, at the Town Hall, 1111 1st Street, North, Birkenhead, Michigan. The meeting adjourned at 7:00 PM.

OLD BUSINESS: No matters were brought to the floor.

PUBLIC COMMENTS: Joe Blakely asked whether the Council had received a response from the State regarding the Jackson Street project. Mr. Leman explained that the Office of Community and Rural Affairs had been contacted, but the response from the Marshall County Stellar Group was not positive, so the Town did not pursue it further. He also noted that the Town had developed a plan for funding both the Jackson Street and pool projects. Mr. Blakely suggested that the Jackson Street project be moved to the former Bi-County site, and Mr. Reese explained that the project had been developed for the Jackson Street site and could not be changed at this time.

DIRECTOR OF OPERATIONS: Mr. Weldy submitted his report and described the bids he received for management of the flower planters in the downtown neighborhood. Mr. Weldy recommended that the Council contract with Whiteman Cook Greenhouses for \$947.40 for the year and explained that the bid included everything but watering the planters. The Council approved the contract and asked Mr. Weldy to follow up. Mr. Weldy also requested permission to advertise for the Town Mechanic position. He explained that he would post the position for 48 hours internally, and then advertise in the newspaper for a week thereafter. Mr. Weldy stated he hoped to hire the new mechanic by the second week of May. The Council asked him to proceed.

DEPARTMENT HEAD REPORTS:

Mr. Wright had no new information to submit on behalf of the Electric Department.

Chief Kile told the Council that the department had an opening for a dispatcher and planned on interviewing five (5) applicants. He also told the Council that the department might be losing another officer and requested permission to post for the opening in the event that the officer did leave the department. The Council gave Chief Kile permission to advertise for the position in the event of an officer opening.

Mr. Fraine had no new information to submit on behalf of the Cemetery Department.

Mr. Main explained to the Council that MACOG had agreed to fund an Americorp position to be divided 75% between the Bremen Park Department and 25% with the Marshall County Park Department. He anticipated that the position would mostly involve environmental stewardship and management. Mr. Main told the Council that the Marshall County Park Board had already approved the position and that he would be submitting it to the Town Park Board at their meeting later that evening. The Council encouraged Mr. Main to proceed. Mr. Main also noted that he would be hiring the department's part-time staff soon for the summer.

Mr. Langdon asked the Council to promote Ryker Hand to Class A operator and told the Council that Mr. Hand met all the requirements for the position. Mr. Leman made a motion to promote Ryker Hand to Class A operator effective April 10, 2023, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays. Mr. Langdon then told the Council that a company called Pavement Solutions would perform crack sealing later on this year, which would create some temporary no-parking zones around Town. He also told the Council that the Department would be getting some millings from Reith Reilly would be a considerable savings for the department.

Chief Neher told the Council that the department would be re-starting the Fire Safety House in the spring. Mr. Daily asked what grades the program would educate, and Chief Neher said they would cover Kindergarten through 5th grade, plus 7 Amish schools.

Mr. Leeper made a motion to approve the Department Head Reports, which was seconded by Mr. Leman and carried by a vote of 4 ayes, 0 nays.

DEPARTMENT OF HEALTH

The following information was received from the Department of Health regarding the proposed changes to the Health Services Act, 1977, and the Health Services (Amendment) Bill, 1977. It is noted that the Department is currently in the process of consulting with the various health authorities on the proposed changes. The Department has received a number of comments from health authorities and is currently reviewing these comments. It is expected that the Bill will be introduced in the near future.

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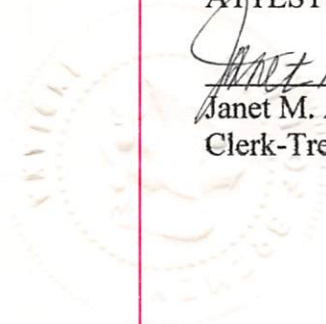
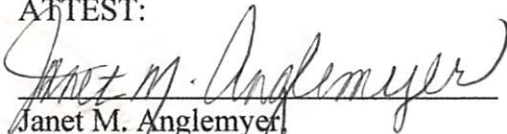
TOWN ENGINEER: Mr. Jones told the Council that the pre-selection packages for the wastewater treatment plant project would be submitted for advertising on April 14, 2023. He explained the process for the pre-selection package as a process of objectives. The Council approved the advertisement as submitted. Mr. Jones also told the Council that they would be waiting to solicit quotes for the ? project.

COUNCIL COMMENTS: Mr. Leman asked what steps would be needed to amend the ARPA plan, and Mr. Wagner volunteered to work with Ms. Anglemeyer to submit an amended plan.

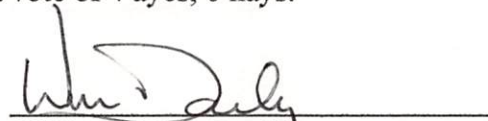
Mr. Graverson asked Mr. Weldy if the elevator had been repaired the apartment building, and Mr. Weldy said that the repairs had started but were not complete.

ADJOURNMENT: Mr. Leman made a motion to adjourn the meeting, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

ATTEST:

Janet M. Anglemeyer
Clerk-Treasurer, Town of Bremen



William Daily, President

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